

Duta Teknik Informatika Introduces one of its DTISoft's Applications



Issue Reminder is software that tracks all important issues in your company and reminds every person in charge and entitled to this issue of the deadlines they should meet. It displays all assigned PIC and the progress they are making. The issues are categorized by its regularity.

Every time a user or PIC log on to the system, they will see a list of Deadline Issues which are their assignments that are very close to the deadline or have already been overdue. Administrator will see all issues for all PIC. Seeing these issues the administrator will have the option to send emails to every PIC entitled to those issues.

The software is designed to run on WEB. This means to access the system, one has to use internet browser such as Microsoft Internet Explorer or Mozilla Firefox. This enables nationwide users to access the system as long as they are connected to the company Wide Area Network.

Every user has his / her unique username and password. The users are classed according to their area of compliance so they can only see their respective issues, assignments and progresses.

Screenshot



Halo 1 Wed Mar 26 09:35:57 2008 Buat halaman ini menjadi homepage anda
Deadline | On-Going | Pending | Logout

Halaman 1 dari 5

NOMOR	SUBJEK	TGL	SUMBER
1	Agar Memperkuat IT governance	11/04/2007	Internal Audit
3	Batas Maksimum Pemberian Kredit	05/09/2006	Bank Indonesia
4	CRPC - analisa & info kredit risk lemah	11/04/2007	Internal Audit
5	Daftar Rincian Pihak Terkait	08/02/2007	Bank Indonesia
6	Dasar Perhitungan Premi Penjaminan	09/03/2006	CMG
7	Hasil Pemeriksaan Follow Up Audit Jatim Business Area per 31/01/2007	15/03/2007	Internal Audit Group
8	Hasil Pemeriksaan Jawa Barat Business Area posisi per 30/06/2007	27/08/2007	Internal Audit
9	Hasil Pemeriksaan Khusus Jakarta 1 Business Area Per 30/11/2006	05/03/2007	CAE
10	Hasil Pemeriksaan Khusus Jakarta 2 Business Area Per 31/10/2006	05/03/2007	CAE
11	Hasil Pemeriksaan Sumatera Business Area Posisi per 31/03/2007	23/05/2007	Internal Audit
12	Hubungan Keterkaitan antara PT. Lintas Marga Sedaya dengan Bank X	20/06/2007	Bank Indonesia
13	Implementasi DRC SPEKTA & TRMSA kurang	11/04/2007	Internal Audit

Fig 1. Deadline Issues

Issue Reminder v4.0
"On Target, On Time..."

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Editing Issue No.: 1 User: Budi Pulunggono Date: Wednesday, March 26, 2008

Subject: Agar Memperkuat IT governance

Issue Ini dikeluarkan oleh: Internal Audit

Dengan referensi dokumen: 092/CAE/1a/2007

Jenis Kegiatan: NON ROUTINE

Kategori: Comment BRM

Tanggal Dokumen: (dd/mm/yyyy) 11 / 4 / 2007

Sekali
 Berulang setiap
0 TAHUNAN

NO.	PIC	MULAI	SELESAI	TGL UPDATE	STATUS AKHIR
1	OPERATION & IT	11/10/2007		11/15/2007	DONE
2	CMG	11/9/2007		11/14/2007	DONE
3	EDG	11/9/2007		11/11/2007	NOT STARTED
4	HQPC	3/12/2008			
5	ASOSIASI PERBANKAN	3/12/2008			
6	ALMD	4/13/2008			

NO.	TANGGAL	PIC	STATUS	DOKUMEN	CATATAN
1	11/11/2007	OPERATION & IT	NOT STARTED		Konsolidasi Masalah dengan pihak-pihak terkait
2	11/14/2007	OPERATION & IT	ON-GOING		Inventarisasi Aset
3	11/15/2007	OPERATION & IT	DONE	185/HA/KP/07	Selesai
4	11/11/2007	CMG	PENDING		Meeting Internal
5	11/11/2007	CMG	ON-GOING		Pembuatan Konsep Kebijakan
6	11/12/2007	CMG	ON-GOING		Penanadaanganan konsep

Fig 2. Issue Detail

ASSIGNMENTS -- Web Page Dialog

EDIT ASSIGNMENTS

Person In Charge: OPERATION & IT

Tanggal Mulai (dd/mm/yyyy): 10 / 11 / 2007

Tanggal Selesai: -

Tanggal Update: 11/15/2007

Status Akhir: DONE

Simpan Batal

Fig 3. Assignment

PROGRESS -- Web Page Dialog

EDIT PROGRESS

Tanggal Update (dd/mm/yyyy): 11 / 11 / 2007

Person In Charge: OPERATION & IT

Status terakhir: NOT STARTED

Dokumen Referensi:

Catatan: Konsolidasi Hasil dengan pihak-pihak terkait

Simpan Batal

Fig 4. Update and Edit Progress

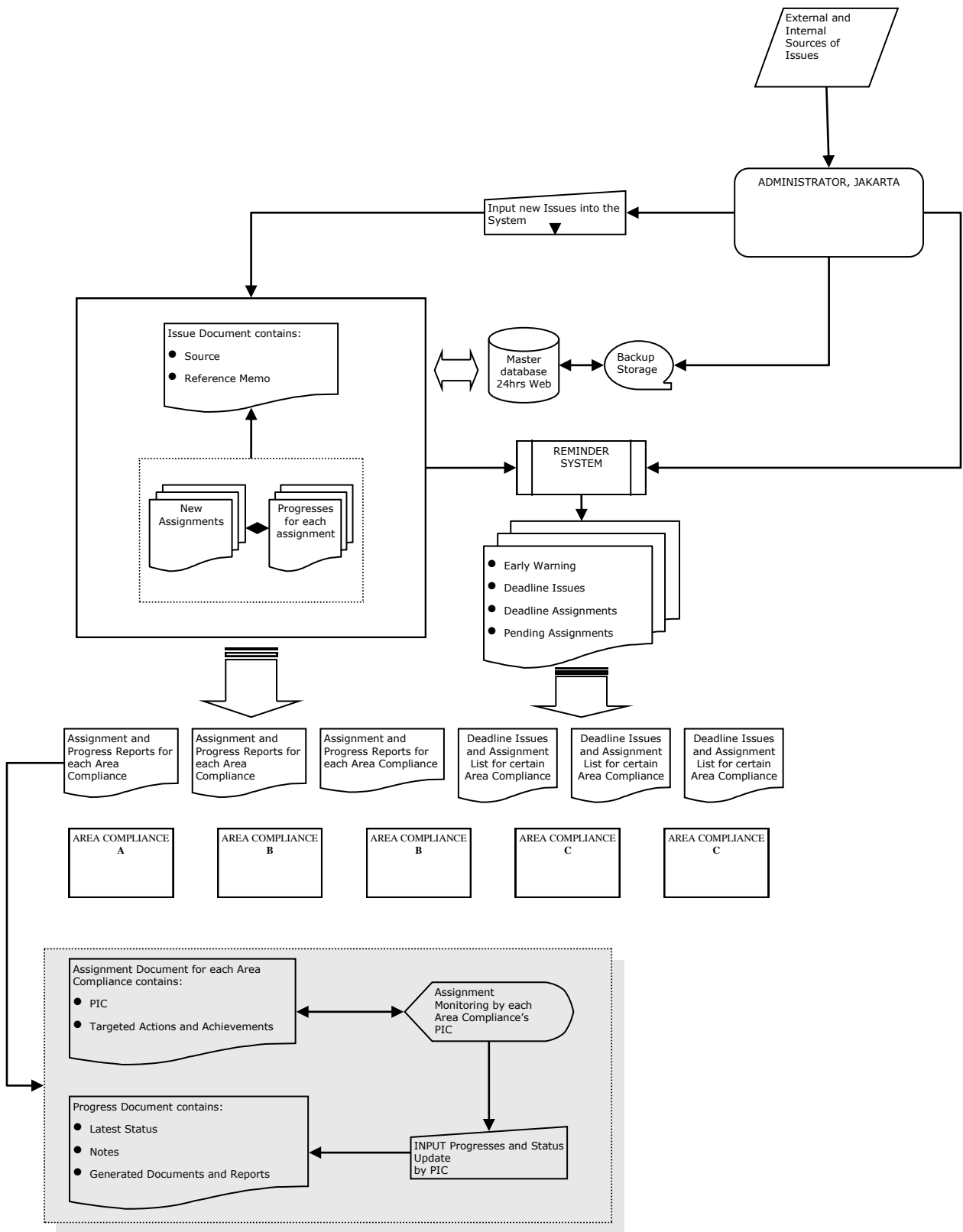


Fig 5. Software Concept

Key Features

- ❖ Tracks All Corporate Important Issues
- ❖ Tracks Assignments and Progresses for each PIC
- ❖ Issues are categorized in Periodical and non periodical
- ❖ Issue Search facility to locate specific issue

For PIC:

- ❖ Deadline Issues Monitoring
- ❖ Progress Monitor and Update
- ❖ Attachment Upload
- ❖ All PIC can see only issues related to them and their respective assignments
- ❖ Change Password

Administrator:

- ❖ Deadline Issues Monitoring
- ❖ Progress Monitor and Update
- ❖ Attachment Upload & Download
- ❖ Send List of Deadline issues and/or Detail Issue via email to respective PIC
- ❖ Create new Category
- ❖ Create Users and Change Passwords
- ❖ Perform Periodic Backup

Enforcement

Issue Reminder v4.0 software is only a tool and is part of a system called Reminder System which involves commitments and action from the employees and management. The system will not work if no assignment is made or no progress is updated. It so happens that PIC are so tied up that they give hundreds excuses for not updating the progress in the system while the actual tasks are already finished.

However, Issue Reminder v4.0 software is equipped with a log book for enforcement and security monitoring. This log book will record whenever a user logged in and out of the system. By using this log book, administrator could keep track which user is actively using it and which user has never logged at all.

Contact

For inquiry, please contact us at:

Duta Teknik Informatika

Ph. 8299484

Fx. 8378662

Email: marketing@dti.co.id

Business Representative: Sujarwo

Price & Description	
Application Name	Issue Reminder v4.0
User Interface	Web
Database Engine	MySql or SQL2000
Language	ASP, VB & Javascript
Platform	Windows 95/98/2000/XP
Server	Windows 2000/XP , IIS Enabled
Price IDR	Subject to inquiry
Package Content	<p>Included in the package:</p> <ul style="list-style-type: none"> ✓ Installation (FOB Jakarta) ✓ 1 Month User Training ✓ New Updates for 1 year ✓ 6 months Maintenance & Support during working days/hours <p>Excluded in the package:</p> <ul style="list-style-type: none"> ✗ Transportation & Accommodation outside Jakarta Area ✗ PPN (vat) & PPH (income tax) ✗ Additional feature ✗ English translated version
Payment	<ol style="list-style-type: none"> 1. 95% Payment upon Installation and Training Completion 2. 5% Payment 6 months after Installation and Training

Requirements

1. Hardware Requirements

The application will be installed on a server that meets the following specifications:

Hardware Requirements	
Minimum Hardware	<ul style="list-style-type: none"> ✓ Pentium 4 ✓ 256mb Ram ✓ 80GB HDD ✓ Windows 2000 Server/Windows 2000/Windows XP (licensed recommended) ✓ 500-1000VA Uninterruptible Power Supply (UPS) ✓ IIS enable
<i>Please note that this hardware and Microsoft License for Windows is not included in the above price quotation</i>	

2. Network Connection

The server must be connected with the company network. Setup and configuration of the server will have to be done by local IT authority in order to comply with company Policy.

3. Client / User side

As far as the user is operating under Windows XP or Windows 98 or Windows 2000 and connected to the network, nothing needs to be done on his/her computer. User accounts can be managed by administrator either from the administrator's computer or from the server.

Notes

1. Issue Reminder v4.0 is still under development and is expected to finish by mid April 2008.
2. Its predecessor, Issue Reminder v3.0 is available for use. However, there are significant differences:

Issue Reminder v3.0	Issue Reminder v4.0
Is not available on WEB and use its own User Interface (forms, Reports, etc)	Under Web and using Internet Browsers such as IE or Mozilla Firefox as its interface
Users' computers need to be setup individually	No individual setup needed
Whenever there are deadline issues, a window will pop-up to remind users for the overdue or almost due assignments	Nothing pops-up. Users will be reminded either by auto-send emails or by administrator's emails
Administrator does not know whether users have logged on and do anything related to the issues	The system keeps track whenever users log to the system by maintaining a user log book.
Each issue can only contain of one assignment and one latest update	Each issue can be assigned to several PIC and every progress can be recorded according to the progress date and statuses
Can only be available for small Local Area network (remote network access will significantly reduce system performance	Every user, as long as they are connected to the system can access the system

3. Should you decide to order Issue Reminder v4.0, DTI will provide Issue Reminder v3.0 for a start if needed. However, the following should be considered:
 - a. It will be provided free of charge
 - b. Therefore, no support other than installation will be provided
 - c. Since data structure of Issue Reminder v3.0 is different from v4.0, data migration will take some time before v4.0 can go live
 - d. Users might need to be trained twice as the user interface is quite different from v4.0